

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday, May 14, 2014
Secretary's Report

Present: Julie Anain, Carolyn Giambra, Elizabeth Hofmeister, Jeffrey Voelkl
Marjorie Zelman
Excused Absence: Marjorie Franknecht, Ronald Kern, Barbara Robshaw
Also Present: Roseanne Butler-Smith, Sara Edwards

1) Call to Order

Marjorie Zelman called the meeting to order at 4:26 PM in the Eggertsville Library study room.

2) Approval of Minutes

On a motion by Elizabeth Hofmeister and a second by Marjorie Zelman, the minutes of the April 2, 2014 meeting were approved.

3) Approval of Agenda

On a motion by Marjorie Zelman and a second by Elizabeth Hofmeister the agenda for today's meeting was approved.

4) Public Comment

None

5) President's Report

Jeffrey Voelkl verified the term dates for Amherst Public Library Board Members. Discussion held on various upcoming fund raisers for the Williamsville Branch. It was noted that help will be needed for the Williamsville Art Festival Sunday July 27. Specific times will be discussed at the June meeting.

6) Finances

Director Butler-Smith discussed donations received by the library from Modern Disposal, Sweet Jenny's, United Way and 10,000 Villages.

The Board reviewed the 2013 New York State Financial Report and Comptrollers Report for the Amherst Public Library. On a motion by Jeffrey Voelkl, the Board unanimously accepted the report.

7) Director's Report

The Director asked if the Board could go into executive session in order to discuss various personal matters. Roseanne asked that she be allowed to attend executive session.

Motion made by Jeffrey Voelkl, second by Marge Zelman, all in favor

Executive Session 4:40PM

Reconvened at 4:50PM, Jeffrey Voelkl made motion to go back into Public Session, second by Julie Anain, all in favor.

The Director reported that the New York State 2013 Nonprofit Revitalization Act requires a Conflict of Interest Policy and a Whistleblower Policy be in place by July 1, 2014 in all non profit By-laws. The Amherst Public Library will amend current By-laws to comply with these changes. The System has asked the firm of Jeackle Fleischmann & Mugel LLP to review all Contract Library By-laws and make suggestions as to the wording that should be included to comply with the new law. The director noted that fees for this service will be paid for by the Central Library.

The Director and Julie Anain attended the ACT meeting held on May 3, 2014.

The Director attended the BECPL Board Executive Committee Meeting and Planning Committee Meeting on Thursday, May 8, 2014 both meetings pertained to the Special Library District.

It was reported that the grant done in partnership with SUNY Buffalo School of Library & Information Studies and the Amherst Libraries concluded it that a collection of materials for teens with special needs has been acquired and is available at Audubon. Publicity for the collection will follow.

8) New Business

The town supervisor asked to meet with Butler-Smith to discuss the possibility of an addition to the Audubon Library. The plan is to expand by 5,000 square feet, accommodating a new children's center and additional study and meeting rooms.

9) Unfinished Business

Director Butler-Smith informed the board that the 2 new HVAC units will be installed at Audubon in June. These units are part of the NYS Library Construction grant 2013-2014.

10) Correspondence

Verification of who receives emails from Central and the monthly NYS Trustee Newsletter.

11) Next Meeting Date

The next meeting of the Board of Trustees of the Amherst Public Library will be held at the Williamsville Library on June 10, 2014 at 4:15 PM.

12) Adjournment

There being no further business, on motion by Marjorie Zelman with a second by Julie Anain, the meeting was adjourned at 5:45PM.